

# Public Document Pack



<b>MEETING:</b>	North Area Council
<b>DATE:</b>	Monday, 17 July 2017
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 3, Barnsley Town Hall

## AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

### Minutes

- 2 Minutes of the North Area Council meeting held on 15th May 2017 *(Pages 3 - 8)*

### Items for information

- 3 Commissioning, Project Development and Finance Update *(Pages 9 - 18)*
- 4 Grants Panel Second Round - Update *(Pages 19 - 20)*
- 5 Community Magazine - Editorial update *(Pages 21 - 22)*

### Items for discussion

- 6 Opportunities for Young People - Positive Progressions Market Consultation Update *(Pages 23 - 26)*
- 7 Economic Regeneration - Small Business Surgeries - development update/social media training *(Pages 27 - 30)*

### Performance

- 8 Performance Management Report - Main commissions reported in September SCG 2016/17 final reports *(Pages 31 - 50)*

### Ward Alliances

- 9 Report of the Ward Alliance Fund *(Pages 51 - 58)*
- 10 Notes from the Area's Ward Alliances *(Pages 59 - 80)*  
Darton East – held on 11<sup>th</sup> April, 9<sup>th</sup> May and 13<sup>th</sup> June 2017  
Darton West – held on 3<sup>rd</sup> April, 8<sup>th</sup> May and 12<sup>th</sup> June 2017  
Old Town – held on 3<sup>rd</sup> May and 7<sup>th</sup> June 2017  
St Helen's – held on 11<sup>th</sup> May and 22<sup>nd</sup> June 2017

To: Chair and Members of North Area Council:-

Councillors Leech (Chair), Burgess, Cave, Charlesworth, Cherryholme, Grundy, Howard, Lofts, Miller, Platts, Spence and Tattersall

Area Council Support Officers:

Tom Smith, North Area Council Senior Management Link Officer  
Phil Hollingsworth, Service Director Stronger, Safer and Healthier Communities  
Rosie Adams, North Area Council Manager  
Elizabeth Barnard, Council Governance Officer

Please contact Elizabeth Barnard on 01226 773420 or email  
[governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Friday, 7 July 2017

<b>MEETING:</b>	North Area Council
<b>DATE:</b>	Monday, 15 May 2017
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 1, Barnsley Town Hall

## MINUTES

### Present

Councillors Leech (Chair), Cave, Charlesworth, Lofts, Platts and Tattersall

### 60 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

### 61 Minutes of the North Area Council meeting held on 20th March 2017

The Area Council received the minutes of the previous meeting held on 20<sup>th</sup> March 2017.

**RESOLVED** that the minutes of the North Area Council meeting held on 20<sup>th</sup> March 2017 be approved as a true and correct record.

### 62 Stronger Communities Performance Presentation 2016/17

The North Area Council Manager delivered a presentation regarding the achievements of the Stronger Communities Service over the past year. Thanks were expressed to all who had been so positively involved in working for the North Area Council communities.

**RESOLVED** that the presentation be noted.

### 63 Grants Panel Second Round Timescales

The item was introduced by the Area Council Manager who reminded Members that at the March North Area Council meeting it was agreed that the unallocated Stronger Communities Grant Funding would be available in a second round of funding allocated from the 2017/18 period. It was explained that the opportunity to apply for funding will be advertised on 19<sup>th</sup> May, with a deadline for applications of Friday 30<sup>th</sup> June; panel packs will be sent to panel members by Friday 14<sup>th</sup> July, with a panel moderation meeting provisionally planned for 28<sup>th</sup> July 2017. Results will be communicated by Friday 11<sup>th</sup> August, with successful projects commencing delivery on 1<sup>st</sup> October 2017.

#### **RESOLVED:-**

- (i) that Members note the timescales for the second round of funding from the 2017/18 allocation.

## **64 Private Sector Housing Recruitment Update**

The Area Council Manager updated the Area Council regarding progress of this project and the recruitment of a suitable candidate for the role of Private Sector Housing and Environment Officer within the North Area. The post was advertised on Friday 31<sup>st</sup> March and closed on Monday 17<sup>th</sup> April. 9 applications were received, 4 were shortlisted and will be interviewed during the week commencing 15<sup>th</sup> May 2017. It is hoped that the successful applicant will be able to start in June 2017. Members were reminded to pass on any concerns to Cath Fairweather in readiness for the officer starting in post.

**RESOLVED** that Members note the progress update.

## **65 Community Magazine - Schedule and Distribution**

The item was introduced by the Area Council Manager, who provided Members with an update on the development of the North Area Council Community Magazine by the Editorial Group. All ward content and pictures must be submitted to the Area Team by 9<sup>th</sup> June and a proof will be available to view from 4<sup>th</sup> July. An editorial meeting has been planned for 10<sup>th</sup> July to request any alterations to the draft. The magazine will be distributed during the week commencing 24<sup>th</sup> July 2017. In terms of distribution, the Procurement Team has been very helpful in identifying a best value option for the North area. There may be some overlap/duplication with other areas.

**RESOLVED** that Members note the key dates as outlined above.

## **66 Opportunities for Young People - Positive Progressions Market Consultation Update**

The item was introduced by the Area Council Manager, who updated the North Area Council on the progress to develop a project to meet the priority 'opportunities for young people'.

It was highlighted that the market consultation event held on 26<sup>th</sup> April, which was attended by over twenty providers, had raised a number of issues to be addressed, including what the provision would look like, who the target young people should be, the role of schools and who had responsibility for NEET. It was felt that other options should be explored, including alternative provision either after school or during school holidays and perhaps involving Barnsley College, the National Citizenship Service, Fire Service and Barnsley FC. Reference was made to the practical life skills young people needed, including developing emotional resilience, independence skills such as money management and cookery.

**RESOLVED:-**

- (i) that Members note the progress to date for this project's development; and
- (ii) that the project is delayed to allow further development to take place with schools.

**67 Economic Regeneration - Small Business Surgeries - development update - to follow**

The item was introduced by the Area Council Manager, who updated the North area Council on the development progress of the small business development surgeries model.

**RESOLVED:-**

- (i) that the Area Council note the progress to date for this project.

**68 Performance Management Report Enforcement narrative**

The item was introduced by the Area Council Manager, who provided the North Area Council with a comprehensive North Area Council Performance Report for the period October to December 2016 (2016/17 Quarter 4).

It was highlighted that the CAB/Dial project has had a significant positive impact in the community, securing £561,748 in benefit gains during Quarter 2, bringing the cumulative total to an estimated £2,249,293. Members were asked to note that the service is currently overcapacity and arrangements have been made for an additional outreach session to be trialled at the Staincross Methodist Church, Mapplewell.

**RESOLVED:-**

- (i) that Members note the contents of the Performance Management Report for the period October to December 2016 (quarter 4).

**69 Anti-Poverty - Outreach Specification**

The Area Council Manager provided Members with a detailed specification of requirements for the North Area in relation to the Anti-Poverty Outreach Services ongoing provision. At the February 2017 Steering Group meeting, the provider explained that the outreach advisors were now at full capacity and the provision had been far more popular than anyone could have envisaged. In the first quarter of year two, the outreach service alone supported 245 clients. The need to provide an additional weekly session, to meet demand, is evident. The cost to provide a fifth weekly session would cost approximately £95,000 per year, equating to £300,000 over three years.

**RESOLVED:-**

- (i) that the Area Council approve the specification to enable procurement to take place during June and July to ensure seamless service delivery; and that;

- (ii) the service continue on the basis of one outreach session per week per ward, with a fifth session delivered as a 'twilight' service to make it accessible for people who work.

## **70 Improving the Environment - Specification**

The item was introduced by the Area Council Manager, who provided the Area Council with a detailed specification in relation to the 'Improving the Environment' specification, drawing particular attention to the service activities to be delivered. The existing annual contract is valued at £75,000 per annum but it was felt that this should be increased to £85,000 to develop the community development function.

### **RESOLVED:-**

- (i) that the Area Council approves the specification to enable procurement to take place during June and July to ensure seamless service delivery, with a greater emphasis placed upon community participation and social responsibility;
- (ii) and that the contract should be let for 2 years with a 1 year extension at a contract value of £255,000 over three years.

## **71 Report of the Ward Alliance Fund**

The item was introduced by the Area Council Manager, who provided the end of year position for each ward's Ward Alliance funds for the year 2016/17 together with the financial position of each ward at the beginning of the period 2017/18.

### **RESOLVED:-**

- (i) that the updated be noted, and;
- (ii) that each Ward in the North Area Council area prioritises the efficient expenditure of the Ward Alliance Funds 2017/18, in line with the guidance on spend.

## **72 Notes from the Ward Alliances**

The meeting received the notes from the Darton East Ward Alliance held on 14<sup>th</sup> February, 14<sup>th</sup> and 15<sup>th</sup> March; Darton West Ward Alliance held on 13<sup>th</sup> March 2017 and 3<sup>rd</sup> April 2017; Old Town Ward Alliance held on 1<sup>st</sup> March 2017, 13<sup>th</sup> March 2017 and 5<sup>th</sup> April 2017; and St Helen's Ward Alliance held on 22<sup>nd</sup> March 2017.

Additional items of note, over and above what was included in the printed notes, are as follows:

*Darton East* – It was reported that Councillor Spence has been leading on a number of projects, including the sunflower project with schools and arrangements for

erection of a cloche. It has been agreed that a Christmas tree will be obtained from Birkinshaws. The issue of road signs and parking at schools has been raised, more information will be provided at the next meeting.

*Darton West* – as printed.

*Old Town* – nothing to add.

*St Helens* – The Growing space project at the company shop is moving slowly due to drainage problems. The New Lodge community centre has lots of projects underway. The Secretary has recently resigned, special thanks will be sent. A discussion took place around the provision of plastic cases for contactless bank cards, an issue raised by the Crime and Safety group. The Partnership group has held two meetings and is currently choosing themes to work on. The Gala will be held on 27<sup>th</sup> July and an invitation was extended to all.

**RESOLVED** that the notes of the respective Ward Alliances be noted.

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Chair

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# Item 3

## BARNSELEY METROPOLITAN BOROUGH COUNCIL

North Area Council Meeting:  
17<sup>th</sup> July 2017

Agenda Item: 3

Report of North Area Council  
Manager

### Procurement Update, Financial Position and Forecast

#### 1. Purpose of Report

- 1.1 This report provides the Area Council with a financial position and forecast for expenditure based on the projects that have been proposed.
- 1.2 This report seeks to start a discussion about which of the existing financial commitments the North Area Council wish to continue to fund.

#### 2. Recommendation

- 2.1. **The North Area Council should note the existing budget position and forecast for the funding commitments.**
- 2.2. **The North Area Council should note that contrary to previous information the North Area received a budget of £400,000 for the period 2017/18.**
- 2.3. **Members note the procurement position of the Anti-Poverty and Clean and Green Tender.**
- 2.4. **Members should note the position on the recruitment of the Private Sector Housing and Environment Officer**
- 2.5. **Members should note the current financial position and provide a steer regarding the project development that they wish the Area Manager to undertake in relation to any unallocated funding.**
- 2.6. **Members should note that the current contracts exceed the annual budget but also need to**
- 2.7. **Members should discuss how unallocated funding for this year should be utilised.**
- 2.8. **Members should consider holding a workshop to consider future commissioned projects to ensure effective spend of the budget.**

### **3. Background highlighting all significant financial commitments**

- 3.0 The Anti-Poverty Community Outreach Project commenced on the 14<sup>th</sup> September 2015. This is a one year (plus one year) contract valued at £149,000 in total. Due to run until September 2017.

The decision was taken to retender the opportunity for a further 2 years (+ 1 year) at a contract value of approximately £85,000 per annum. At the time of writing it is known that four providers have submitted a tender return and these will be evaluated by the panel in due course.

- 3.1 The Clean and Green Service commenced on the 14<sup>th</sup> September 2015. This is a one year (plus one year) contract valued at £150,000 per annum. Due to run until September 2017.

The decision was taken to advertise an enhanced tender opportunity for a further 2 years (+ 1 year) at a contract value of approximately £95,000 per annum. The tender returns will be evaluated in July 2017.

- 3.2 Environmental Enforcement contract commenced in April 2016. This is a one year (+ one year + one year) contract. This has financial implications of up to £146,000 per annum. If all the options to extend are taken this contract will run until 31<sup>st</sup> March 2019.

- 3.3 On the 19<sup>th</sup> September 2016 members committed to the Positive Progressions – Stronger Futures pilot. It was intended that this contract would be let for a year initially with the option to extend to accommodate two further cohorts (18 months, +1yr, +1yr). It was predicted that up to £60,000 will be required for the first year's cohort. If the project runs for a maximum of three years ending in November 2020 the total contract value is estimated at £180,000. The project was anticipated to commence in May 2017 however the procurement exercise conducted October 2016 – January 2017 was unsatisfactory. Comprehensive update is available in Item 6.

- 3.4 At the Area Council Meeting on the 1<sup>st</sup> December the Area Council agreed to the Stronger Communities Grant Opportunity in 2017/18. The total value of this commitment is £100,000 from 2017/18's allocation. Projects would need to be delivered between 1<sup>st</sup> April 2017 and 31<sup>st</sup> March 2018.

The underspend of £65,108.50 from 2016/17 and 2017/18 is being utilised for a second round of funding from projects running from 1<sup>st</sup> October 2017 till 30<sup>th</sup> September 2018. The application deadline date was 30<sup>th</sup> June 2017. Four applications were received. The panel is due to sit on the 10<sup>th</sup> August.

#### 4. Financial Position

- 4.1. The delay in the procurement of the Positive Progressions project means that there is additional funding available for an alternative short term project.
- 4.2. The decision not to reduce the Area Council's budget by £40,000 has meant that the Area Council agreed to fund a Private Sector Housing and Environment Officer for the North Area.
- 4.3. At the time of writing if both the Anti-Poverty and Clean and Green contract are let successfully and the Private Sector Housing Officer is recruited there will be a remaining £33,860 for 2017/18. Please refer to the appendix for a full profile.
- 4.4. Members should also note that £55,000 was allocated for the Positive Progressions Project which has not been utilised at this time.
- 4.5. It is anticipated that there will be some recycled income from the Enforcement Contract.
- 4.6. The Area Council's current annual contractual commitments **exceed the £400,000 annual budget**. The North Area is only able to commit to these projects because there was a lag in commissioning when the Area Council's were first set up. Please refer to the table below for a brief overview.
- 4.7.

Contract	Annual Value
Environmental enforcement inc SLA	£145,000
Anti- Poverty	£95,000
Clean and Green	£85,000
Private Sector Housing Officer	£35,000
Stronger Communities Grant	£100,000
Magazine Delivery	£6,000
<b>TOTAL</b>	<b>£466,000</b>

## **5. Risks**

- 5.1. Members please note that the financial position of the Area Council has altered significantly and there is a substantial sum currently unallocated for 2017-18.

## **6. Next Steps**

- 6.1. It is recommended that the Area Council hold a workshop to assess the current commissioned services and look as where there are gaps in local provision that the area council could realistically help to address.

**Officer Contact:**  
**Rosie Adams**

**Tel. No:**  
**01226 773583**

**Date:**  
**05<sup>th</sup> July 2017**

**NORTH AREA COUNCIL - COMMISSIONING BUDGET -**  
**2014/15 - 2017/18**

Project / Service	Contract Start Date	Length of Contract	Total contract value		Commissioning Budget 2016/17		Commissioning Budget 2017/18		Projections 2018/19	
					Profile	Actual	Profile	PROJECTED	Profile	PROJECTED
Base Expenditure						£ 400,000		£ 400,000		£400,000
Summer Internship (2014)	Apr-14	6 months	£ 39,410							
Environmental Enforcement (2014-15)	4th August 2014	1 year	£ 107,093							
	4th August 2014	1	£ 19,752							
Healthy Eating, Healthy Lifestyles	16th October 2014	18 months	£ 99,385							
Summer Internship (2015)	9th March 2014	20 months	£ 42,065		£ 3,240					
Stronger Communities Grant (2015)	Apr-15	1 year	£ 100,000							
Creating a Cleaner and Greener Environment in partnership with local people	14th Sept 2015	1yr + 1yr	£ 150,192		£ 74,803		£ 31,073			

Anti-Poverty - Financial Inclusion (Contract value amended Jan16)	14th Sept 2015	1yr + 1yr	£ 148,120	£ 75,000	£ 30,857				
Environmental Enforcement (Aug15-Mar16)	4th August 2015	9 months	£ 81,844						
	4th August 2015	9 months	£ 21,922						
Fixed Penalty Notice Income			-£ 65,844						
Parking Penalty Notice Income			-£ 4,307	-£ 4,307					
Community Magazine Distribution Costs (Edition 1 - Dec 2015)		1 year	£ 2,282						
Celebration Event Nov 15			£ 3,000						
Environmental Enforcement (2016/17)			£ 120,640	£ 120,640					
			£ 25,000	£ 25,000					
Summer Internship (2016) (£94,651 - N, NE & S)	1st March 2016		£ 31,550	£ 31,550					

Stronger Communities Grants (2016/17) £100,000			£ 70,234		£ 70,234				
Community Magazine Distribution Cost July 2016 Edition 2	Jul-16		£ 2,793		£ 2,793				
Parks Contingency fund (play areas)			£ 10,000		£ 10,000				
Funding devolved to Ward Alliance (2016/17)			£ 40,000		£ 40,000				
Small Business Survey	Aug-16	1 months	£ 2,250		£ 2,250				
Community Magazine Distribution Cost Jan2017 - Edition 3	Dec-16	2 months	£ 1,640		£ 1,640				
Small Business Development - Marketing and Promotion	Agreed Nov 2016	6 months	£ 5,000		£ 2,500		£ 2,500		
Positive Progressions - Stronger Futures (20months+1yr+1yr = £180,000)	April/May 2017		£ 55,000				£ 55,000		
Stronger Communities Grants (2017/18) £100,000	1st April 2017	1 year	£ 64,658				£ 64,658		

Stronger Communities Grants (2017/18 - second round ) Underspend: £29,766+£35,342.50	Oct-17		£ 65,000				£ 65,000		
Funding devolved to Ward Alliance (2017/18) where March 16 balance is less than £10,000	Apr-17		£ 40,000				£ 40,000		
Environmental Enforcement (2017/18) & <b>(2018/19)</b> - £120,640 + BMBC £25,000	1st April 2017	1 year	£ 120,640				£ 120,640		
	1st April 2017	1 year	£ 25,000				£ 25,000		
Anti-Poverty - Financial Inclusion Contract Variation (Additional session Apr17-Spet 17)			£ 12,618				£ 12,618		
Anti-Poverty Accomodation Hire for 5th session (£75 per session x18)			£ 1,350				£ 1,350		
Community Magazine Distription Costs (Edition 4 Summer 17 (SSL- £2,808.35 + Speedy £45)	Jul-17		£ 2,853				£ 2,853		



Projected - AntiPoverty Outreach 2 year (2017/18 - 2018/19 approx £95k per annum) +£47,500 in 2019/20	Sep-17		£ 190,000				£ 47,500		£ 95,000	
Projected - Clean and Green Service 2 year (2017/18 - 2018/19 approx £85k per annum) +£42,500 in 2019/20	Sep-17		£ 170,000				£ 42,500		£ 85,000	
Private Sector Housing Enforcement			£ 35,000				£ 35,000			

Expenditure Incurred in year	£ 455,343	£ 576,549	£ 180,000
In year balance	-£ 55,343	-£ 176,549	£220,000
Balance Including any base expenditure not used in the previous financial year	£ 210,409	£ 33,860	£253,860

Total Commitment	£ 1,836,140
Allocation Remaining	£ 163,860



# Item 4

## BARNSELEY METROPOLITAN BOROUGH COUNCIL

**North Area Council Meeting:**

**17<sup>th</sup> July 2017**

**Agenda Item: 4**

**Report of North Area Council  
Manager**

### **North Area Council Stronger Communities Grant 2017/18** **Second Round Update**

#### **1. Purpose of Report**

- 1.1 The North Area Council agreed at the April 2017 meeting that the unallocated Stronger Communities Grant Funding would be available in a second round of funding allocated from the 2017/18 period.
- 1.2 This report defines the timescales for application and decision by The Panel for the second round.

#### **2. Recommendations**

**It is recommended that:**

- 2.1 Members note the timescales for the second round of funding from the 2017/18 allocation.**

#### **3. Background**

Having noted the success of the Stronger Communities Grant funded projects which have been delivered throughout 2015/16 and 2016/17 and it was agreed at the Area Council Meeting on the 1<sup>st</sup> December 2016 that the North Area would run the Stronger Communities Grant funding opportunity for the project delivery in 2017/18.

The NAC Stronger Communities Grant was established as a grants programme totalling £129,766 (this included unallocated funds from 2016/17) to address the identified North Area Council priorities. It is aimed at developing the capacity of community groups and organisations, social enterprises and not for profit organisations, with a view to enabling them to bid for future procurements.

The grant was launched at the beginning of December 2016 and the final date for submission of applications was the 27<sup>th</sup> January 2017. 7 applications were received, totalling £92,837.50.

The Grants Panel Member received their panel packs w/c 30<sup>th</sup> January. This included an information sheet, paper copies of all the applications and 'Scoring

Matrix' top sheet for each application which needed to be completed prior to the panel meeting.

Each ward was represented on the panel as follows:

Darton East      Cllr Gail Charlesworth

Darton West      Cllr Sharon Howard

Old Town      Cllr Philip Lofts

St Helen's      Cllr Dave Leech

5 applications were identified and submitted for approval by the Stronger Barnsley Locality Manager. The total allocated amount for these 5 projects was £64,658. This leaves £65,108.50 unallocated.

#### **4. 2017/18 – Second Round of Funding Timescales**

- 4.1. Opportunity advertised from 19<sup>th</sup> May 2017
- 4.2. The deadline for applications was Friday 30<sup>th</sup> June 2017
- 4.3. Four applications have been received
- 4.4. The Panel will receive their panel packs approximately Friday 14<sup>th</sup> July 2017
- 4.5. The Panel Moderation Meeting is scheduled for Thursday 10<sup>th</sup> August at 2.30pm.
- 4.6. Panel results will be communicated by Friday 18<sup>th</sup> August at the latest.
- 4.7. All successful projects would commence delivery on 1<sup>st</sup> October 2017 and run for 12months.

#### **5. Next steps**

- 5.1. The Area Council will be notified regarding which applications have been successful at the September meeting.
- 5.2. Support is requested from the Area Council to assist the successful applicants to ensure that information about their project is communicated widely to all potential beneficiaries.

**Officer Contact:**  
**Rosie Adams**

**Tel. No:**  
**01226 773583**

**Date:**  
**04/07/2017**

## BARNSELEY METROPOLITAN BOROUGH COUNCIL

**North Area Council Meeting:  
17<sup>th</sup> July 2017**

**Agenda Item: 5**

**Report of North Area Council  
Manager**

### **North Area Council Community Magazine Editorial Group Update**

#### **1. Purpose of Report**

- 1.1 This report provides members with an update on the development of the North Area Council Community Magazine by the Editorial Group.

#### **2. Recommendations**

- 2.1. That the Area Council reflects on the experience of producing the Area Magazine and that Members should indicate if they wish to continue to support the project.
- 2.2. If the publication is to continue then the Editorial Group members are requested to increase their involvement in the collation of material.

#### **3. Background**

- 3.1. The North Area Council agreed to the production of a North Area Magazine at their meeting on the 1<sup>st</sup> June 2015.
- 3.2. The North Area Council appointed an Editorial Group to help with the development of the publication. A representative from each of the four wards is part of the group which has met several times to discuss content and design.
- 3.3. The Community Magazine is produced at no cost to the Area Council, and is funded through the provision of advertising space in the magazine.
- 3.4. The only cost associated with providing a magazine was officer time and distribution.
- 3.5. The document is 24 pages in total including the front cover, 50% of which is editorial content and the remainder advertising.
- 3.6. The editorial group is responsible for producing the content on behalf of their ward. The Editorial Group includes: Cllr Leech, Cllr Miller, Cllr Cave, Cllr Cherryholme and Cllr Tattersall.
- 3.7. Three editions of the magazine have been produced. The first in December 2015, the second in June 2016 and the third in December 2016.
- 3.8. The stumbling block to date has been an unsatisfactory delivery method.

#### **4. Progress**

- 4.1. The editorial group met on 25<sup>th</sup> April to begin the compilation of the fourth edition of the magazine in earnest. However early momentum appeared to wane.
- 4.2. None of the wards identified a new well know landmark for their own Ward for inclusion on the front cover of the publication. Therefore the same images have been used.
- 4.3. The procurement officers were unable to design a refined process by which to competitively tender the delivery function. Based on previous experience the North Area is using a mail drop method via Royal Mail for the bulk of the delivery. A small pocket of the area will be serviced by a local independent provider.
- 4.4. The Area Team submitted all available material within the deadline and the delivery is booked in accordance with the original schedule.

#### **5. Risks**

- 5.1. The Area Teams are finding themselves under increased pressure to include corporate messages. For example the Safer Neighbourhood Service information in the fourth edition. This is impinging on the area content and currently the Area-wide pages are suffering.
- 5.2. The original purpose of the Area Magazine was to help the public understand how the role of the councillor as a community leader, changing the relationship between the council and the community, to celebrate community participation and share information about engagement opportunities. It is important that this purpose is central to the content compiled for the magazine.
- 5.3. The photos submitted for inclusion in the magazine are far smaller than the stipulated size which impacts on the quality of the pages.
- 5.4. Some of the content is very superficial and doesn't enable the reader to understand how projects and events are coordinated or how they can get involved in community based activities.

#### **6. Newt Steps**

- 6.1. At the time of writing the first proof has been share with all Councillors and feedback requested.
- 6.2. A second proof should be with the area team by 7<sup>th</sup> July.
- 6.3. An editorial meeting has been planned for Monday 10<sup>th</sup> July to request alterations to the draft.
- 6.4. It is intended that the magazine will be distributed during the w/c 24<sup>th</sup> July. This is the first week of the school summer holidays.

**Officer Contact:**  
**Rosie Adams**

**Tel. No:**  
**01226 773583**

**Date:**  
**4<sup>th</sup> July 2017**

## BARNSELY METROPOLITAN BOROUGH COUNCIL

**North Area Council:  
Monday 17<sup>th</sup> July 2017**

**Agenda Item: 6**

**Report of the  
North Area Council Manager**

### **NAC Opportunities for Young People –Procurement Update**

#### **1.0 Purpose of Report**

To update the North Area Council on the progress that has been made by the working group to develop a project to meet the priority – *Opportunities for Young People*.

#### **2.0 Recommendation**

##### **2.1 That the North Area Council note the progress to date for this project's development.**

#### **3.0 Background**

- 3.1 In April 2016 it was agreed that although the Area Council have been very pleased with the Summer Internship project and can see that it has produced good outputs and exciting outcomes, the Area Council would like to explore a more targeted piece of work.
- 3.2 North Area council representatives identified that they would like to develop a project that is specifically aimed at re-engaging young people who have triggered the Risk of NEET (Not in Education, Employment or Training) Indicator (RONI). It is hoped this would enable early preventative action to be taken and help improve life chances for the young people who meet the criteria.
- 3.3 Chris Sorby, Team Manager in Education Services and the Area Manager met with representatives from all the schools eligible to participate in the project to consult with them prior to finalisation of the specification. The majority of the schools were keen to participate in the programme. However the schools were disappointed that the Summer Internship programme has been discontinued.
- 3.4 A procurement pack was subsequently produced which included the following objectives:

##### **For Participating Young People**

- Improve attendance by an agreed % from the end of Year 10 until the end of Year 11
- Ensure GCSE target grades are achieved and in some cases exceeded
- Ensure progression into positive post 16 destinations
- Stay in Post-16 learning for at least 12 months

#### **4.0 Coproduction and Contract Management**

- 4.1 It has been acknowledged that to ensure this project is successful ongoing knowledge, support and advice will be needed from the Skills, Enterprise and Employment Service.
- 4.2 It has been agreed that the development, procurement and contract management is conducted jointly for the duration of the project to maximise the likelihood of success.

#### **5.0 Intended Area Council Input**

- 5.1 Contract Value: approximately £55,000 - £60,000 per annum (Accommodating: two part time staff, plus contract management, activities and overheads.)
- 5.2 Contract Length: 18 months working with a cohort of 20 young people. With the option to extend by a further two years (+1+1). A 6 month break clause is incorporated in the contract.
- 5.3 Price : Quality Split for procurement: 20:80

#### **6.0 Procurement Update**

- 6.1 The project was advertised on YORtender between Wednesday 26<sup>th</sup> October and noon on Wednesday 30<sup>th</sup> November.
- 6.2 Eight providers returned tender pack although only seven could be scored due the eighth provider failing to provide financial information.
- 6.3 The panel completed that quality scoring between the 6<sup>th</sup> December 2016 and the 19<sup>th</sup> December. At which point the moderation meeting was held.
- 6.4 As stipulated in the procurement plan three providers have been invited to attend interview on the 19<sup>th</sup> January 2017.
- 6.5 The preferred provider later failed their financial check and it was not felt to be in the interest of the North Area to let the contract to the provider who finished in second position.
- 6.6 Procurement's Category Manager has recommended that to increase the likelihood of successfully letting the contract a market consultation event should be conducted. The information gleaned will be utilised to enhance the specification and evaluation criteria.

#### **7.0 Market Consultation**

- 7.1 A market consultation event was held at the Digital Media Centre on 26<sup>th</sup> April.
- 7.2 20 people signed in for the event, including two councillors from the North Area, Cllr Leech and Cllr Lofts.
- 7.3 The round table discussions where challenging. Providers said that the commissioners needed to define and explain the service that they wished to procure more clearly. The scope was currently too broad for effective development at an open event.
- 7.4 Several providers stated that this cohort were the concern of schools, not the local authority. One provider stated that schools could not be absolved of their responsibility.
- 7.5 It was felt that running three cohorts of 20 young people from three consecutive year groups was too much to manage effectively because of pinch points in delivery. It would need a very large organisation deliver a rolling programme.
- 7.6 To overcome 7.5 provider suggested working with a small cohort over a longer period to maximise the likelihood of long term, sustained change.



- 7.7 Prioritising the involvement of the schools was highlighted repeatedly to ensure that any offer enhances the existing provision in school.
- 7.8 Providers also advised that the budget is too small for the size and anticipated complex needs of the cohort. Currently the budget is not viable.
- 7.9 All provision must be person centred – *“one size doesn’t fit all”*. This will increase the likelihood of protracted engagement.

## **8.0 Recommendations**

- 8.1 That the project is delayed until further development work can be completed with the schools. With more emphasis on ‘doing with, not doing to’.
- 8.2 If schools do not actively engage in this process then the Area Council should consider aborting the project and identify an alternative service to help address this priority area.

## **9.0 Risk**

- 9.1 The delay caused by the outcome of the procurement exercise has meant that the project will not start until the new financial year.
- 9.2 Working with only one cohort rather than a rolling programme could turn schools off and damage relations if it is not successful. It would need to be understood from the outset that the offer has changed and the proposed service provision is a pilot.
- 9.3 The anticipated variation to specification could mean that the budget allocated to this project needs to be increased.

## **10.0 Progress Update**

- 10.1 Individual appointments were made with three out of the four schools being considered for this project. All three were keen to be involved in the provision which has been proposed and understand that this would only be a pilot.
- 10.2 Chris Sorby and the Area Manager have met with Phil Ainsworth and procurement colleagues. This discussion was centred around building emotional resilience and increased understanding of the provision that is currently available in Barnsley for school aged children following funding by the CCG.
- 10.3 At the May meeting the regional work by Sheffield City Region colleagues around the European Social Fund’s Inclusive Labour Markets was introduced by the SMT Link Officer. Further work has taken place subsequently and this is likely to benefit the borough of Barnsley.
- 10.4 It has been suggested that this funding could be better utilised for an alternative project that benefits young people via a different method of delivery. Although this will require further conversation within a workshop environment.

## **11.0 Next Steps**

- 11.1 Hold a workshop to discuss if this project development continues or if an alternative provision is more appropriate for the Area Council.

Officer Contact:  
Rosie Adams

Tel. No:  
01226 773583

Date:  
5<sup>th</sup> July 2017

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# Item 7

## BARNSLEY METROPOLITAN BOROUGH COUNCIL

**North Area Council:  
Monday 17<sup>th</sup> July 2017**

**Agenda Item: 7**

**Report of the  
North Area Council  
Manager**

**Priority: NAC Economic Regeneration**  
**Project Development: Small Business Surgery Update**

**1. Purpose of Report**

- 1.1 The purpose of this report is to update the North Area Council on the development progress of the small business development surgeries model.

**2. Recommendation**

- 2.1 That the Area Council note the progress to date for this project.**  
**2.2 That the Area Council pay particular attention to the next steps.**

**3.0 Background**

- 3.1 Vibrant economies engender healthy communities where residents enjoy a high quality of life. They contribute to economic security through access to living-wage jobs, stable employment and help to contribute to the health and wellbeing of the community as well as the prosperity of the local economy.
- 3.2 The North Area Council agreed to the business case presented at the April 2016 Area Council Meeting. Subsequently the Area Manager and Area Chair Cllr Leech met with Adrian Waite and Kevin Steele from BBIC to discuss a survey to establish local business development needs. This was agreed at the Area Council meeting on the 25<sup>th</sup> July.
- 3.3 BBIC conducted a small business survey during August 2016 funded by the North Area Council. They presented their finding to the Area Council in September 2016. 44 businesses were visited and the survey focussed on business planning, marketing and business goals. 64% of the businesses had never received any business support and didn't know that there was any available. This showed that only 23% of business surveyed had current business plans. It also showed that word of mouth and social media were the most popular marketing methods.
- 3.4 The report contained recommendations for advice surgeries and peer support groups.
- 3.5 On the 9<sup>th</sup> November 2016 the Area Manager and priority working group representatives attended a meeting at BBIC to discuss how the project could be tailored to meet the needs of the local community and be successfully promoted throughout the North Area.

- 3.6 The Area Council agreed to proceed with the partnership project working arrangement with BBIC. The North Area's commitment includes up to £5,000 investment to assist with set-up costs and the delivery of a marketing plan. Advertising will be targeted exclusively at North Area Businesses for the first 6 months. This will include: Chronicle advert, inclusion in Darton Arrow, S75 Time In Time Out and Dearne FM. There has also been a direct mail out to 800 local businesses.
- 3.7 The ward representatives agreed to assist the marketing campaign by including A5 leaflets as a supplement to their ward information papers. They also agreed to leaflet the high street business in the economic community hubs.

#### **4.0 Service to be delivered**

Surgeries – Provision of Business Support Clinics or Business Surgeries at BBIC (offering an initial free 30-45 minute consultation). The surgeries will take place between 17:00 and 20:00 on a fortnightly basis. Appointments will need to be pre-booked.

Networking Workshops –

Businesses would also be signposted towards a variety of monthly networking workshops being held at the BBIC. These will include the following:-

- Marketing Group – self-help peer group established, to discuss effective marketing strategies in small businesses including actual case studies of successful projects. This would need to include some support for starting to use social media;
- IT Group – self-help peer group established to discuss the effective implementation and use of IT within a small business;
- First Friday Breakfast Networking – a general networking group for residents of the BBIC, associated partners and invited guests;
- Crafty Biz Network – currently based at the BBIC and offering support primarily to part time businesses, many of whom are craft-based. This includes a monthly evening workshop and networking group.

#### **5.0 Target Group**

The target audience will be small business based within the North Area who have not previously received Enterprising Barnsley support and that have been trading for less than 2 years. If attendees can be referred to an Enterprising Barnsley Programme this will happen as a matter of course. If it is more appropriate for the business to be supported via Launch Pad the business will be signposted.

#### **6.0 Progress Update**

- 6.1 The Business Surgeries have been available from April 2017. The official launch of the BarnsleyBiz Surgeries was on Tuesday April 11th and 20 businesses were engaged in the first 5 weeks.
- 6.2 Wider engagement continues to be a challenge for the project and support is needed to promote the twitter and Facebook pages.
- Twitter: @BarnsleyBizSurg
  - Facebook: BarnsleyBizSurgeries

- 6.3 On Tuesday 27<sup>th</sup> June Cllr Tattersall and Cllr Charlesworth attended social media training with Pamela Hopkinson of Social Media Solutions. This highlighted a need for social media training that would help give the North Area a solid foundation and instil confidence in the use of social media.

## **7.0 Next Steps**

- 7.1 Request for further support from Councillors to contact local businesses and make targeted referrals to the business surgeries.
- 7.2 Councillors to discuss if they would like to learn more about social media and if so give a steer on how they would like to receive this support.

Officer Contact:  
Rosie Adams

Tel. No:  
01226 773583

Date:  
5<sup>th</sup> July 2017

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## BARNSLEY METROPOLITAN BOROUGH COUNCIL

**North Area Council Meeting:**

**17<sup>th</sup> July 2017**

**Agenda item: 8**

**Report of  
North Area Council Manager**

### **North Area Council – 2016/17 Quarter 4 (January – March 2017)**

### **Performance Management Cover Report for SC Grants Projects**

#### **Recommendations**

It is recommended that:

- 1. Members note the contents of the Performance Management Report attached at Appendix 1.**

#### **Background**

A comprehensive North Area Council Performance Report for the period October to December 2016 (2016/17 Quarter 4) has been produced and is attached at Appendix 1.

#### **Performance Management Report (attached at Appendix 1)**

**Part A** of the North Council Performance report provides North Council members with an aggregate picture of how all the North Council contracted services contribute to the achievement of each of the North Area Council's agreed outcomes and social value objectives.

The information provided in Part A reflects information gathered from each contract for the period January to March 2017.

#### **Contracted Service Providers:**

- CAB & DIAL – Community Outreach Project
- Forge Community Partnership – Creating a cleaner, greener environment in partnership with local people
- C&K Careers – Summer Internship 2016 – KIT Period
- Kingdom Security Services Ltd – Environmental Enforcement.

**Part B** provides North Council members with a summary performance management report for each of the contracted services for 2016/17 Quarter 4 (January – March 2017). The report provides RAG ratings plus updated information from all North Area Council Providers, following submission of their quarterly reports and subsequent

quarterly contract monitoring/management meetings. – **This information was reported at the May meeting.**

**Part C** provides a summary of performance information from the Strong Communities Grants Projects.

In addition to the information provided in the summary reports, more detailed information is available on request, including at least two case studies with photographs for each contracted service, and some performance data on a ward basis.

**This information was outstanding at the May meeting, please refer to the appendix for a full report.**

### **Performance Report –Issues**

One of the North Area Council contracts continues to perform well and is now over capacity.

In the last quarter the Area Council has expressed dissatisfaction with two of the North Area Council contracts. Issues identified have been challenged by the Area Manager.

The time limited Summer Internship Project 2016 has also performed well during the delivery period. This contract is now in the 'staying in touch' phase.

### **Appendices**

**Appendix 1:** North Council Performance Management Report- Quarter 4 2016/17 (Jan-March 2017) – **Stronger Communities Grants information only.**

**Officer Contact:**  
**Rosie Adams**

**Tel. No:**  
**01226 773583**

**Date:**  
**4<sup>th</sup> July 2017**



# **NORTH AREA COUNCIL**

## **Project Performance Report**

**Q4 2016/17 (January – March 2017)**

***Stronger Communities Grant Focus***

**July 2017**

# INTRODUCTION

## North Area Council Priorities

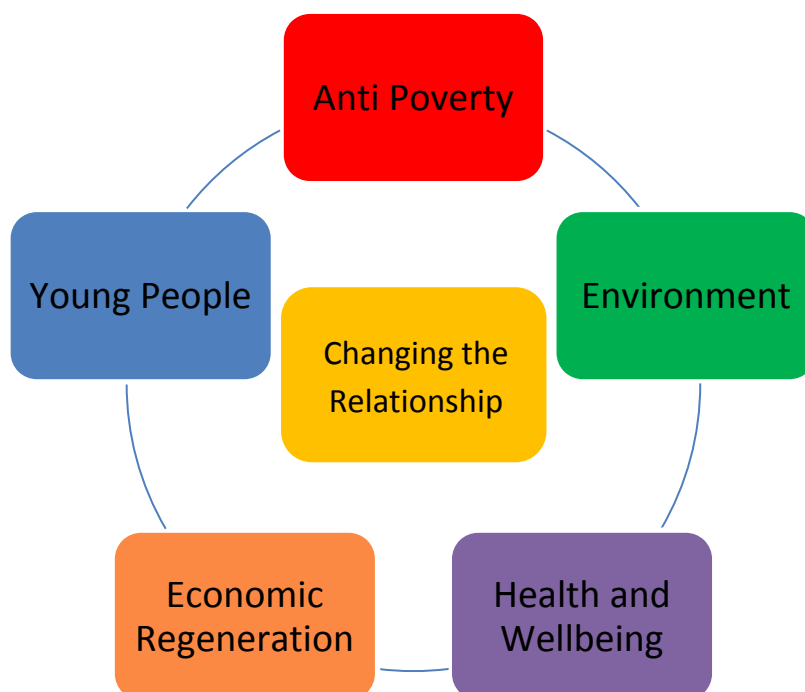


Table 1 below shows the Provide that have now been appointed to deliver a series of services that address the priorities and deliver the outcomes and social value objectives for the North Area Council. A number of projects are still in the development phase.

	Service	Provider	Contract Value/length	Contract start date	Updates
<b>Anti-Poverty</b>	Financial Inclusion Service	CAB & DIAL	£148,120 2 years	14 <sup>th</sup> September 2015	Project performing well
<b>Young People</b>	Summer Holiday Internship 2014	C&K Careers	£39,410 9 months	April 2014	Contract Completed
<b>Young People</b>	Summer Holiday Internship 2015	C&K Careers	£45,000 18 months	9 <sup>th</sup> March 2015	Contract Completed
<b>Young People</b>	Summer Holiday Internship 2016	C&K Careers	£31,550 18 months	1 <sup>st</sup> March 2016	KIT Period
<b>Environment</b>	Environmental enforcement	Kingdom Security	£ 54,771 1 year + £81,844 8 months	4 <sup>th</sup> August 2014  August 2015 – March 2016	Contract Completed
<b>Environment</b>	Environmental enforcement	Kingdom Security	£120,640 per annum (1yr+1yr+1yr)	1 <sup>st</sup> April 2016	Current dissatisfaction expressed

<b>Environment</b>	Clean & Green Community Development	Forge c/o Anvil CIC	£150,192 2 years	14 <sup>th</sup> September 2015	Value for money currently being monitored
<b>Economic Regeneration</b>	Small Business Development Survey	Barnsley Business and Innovation Centre	£2,250	Aug 2016	Larger project to be developed.
<b>Health and Wellbeing</b>	Healthy Eating Project	South and West Yorkshire (NHS) Foundation Trust	£98,893 18 months	16 <sup>th</sup> October 2014	Discontinued April 2016

## PART A - OVERVIEW OF PERFORMANCE

4 contracts have formally completed their contract monitoring/contract management reporting for Q4 2016/17. The following tables therefore reflect the overview of performance of **4 live contracts only**. These contracts are:

- C&K Careers 2016 – Year 3
- Kingdom Security – Contract 2, Year 1 Q4
- Forge – Year 2, Q2
- CAB & DIAL Year 2, Q2

### Anti-Poverty

Performance Indicator	Target	Achieved to date
Number of financial / debt settlements negotiated		79
Cases of homelessness prevented		24
Overall benefit gain in £		£2,249,293

### Young People

Performance Indicator (combined with North East)	Target	Achieved to date
Summer internship to be delivered over summer 2016	90	71%
Development of five year plans tailored to the needs of students who attended	60	95%
Improved confidence about the future	60	74%

## Environment: Enforcement

Performance Indicator	Target	Achieved to date
Patrol Hours completed	1632	-
No of litter and dog fouling operations	34	850%
No of litter and dog fouling FPNs issued (this quarter)	N/A	194
No of parking PCNs issued (this quarter)	N/A	90
Payment rate for dog fouling and litter FPNs	N/A	75%
Payment rate for parking PCNs	N/A	-

## Health and Wellbeing

Performance Indicator	Target	Achieved to date
Local residents experienced improved health and wellbeing		89%
Local people feel more able to manage their own affairs		57%

## PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

### C&K Careers

<div>Young People</div> <div>Health and Wellbeing</div> <div>Economic Regeneration</div>		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

### Background

Following the success of the 2014 and 2015 Summer Holiday Internship programmes focusing on employability skills for under 16s, Barnsley MBC North, North East and South Area Councils re-commissioned a 2016 programme. Two week blocks were to be provided during the summer holidays to Year 10 students catering for up to 135 young people who reside in the area covered by these Councils. The overarching purpose of the programme was 'providing knowledge and greater understanding of the work environment and allowing young people to experience a work placement and benefit from preparation workshops, thus improving their employment prospects'.

## Kingdom Security - Quarter 3 report received on 14<sup>TH</sup> January 2017

	RAG
<b>Clean and Green</b>	
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
<b>Health and Wellbeing</b>	
Outcome indicator targets met	●
Social value targets met	●
<b>Economic Regeneration</b>	
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

### NARRATIVE UPDATE

The North Area is contracted to 4 x officers, this equates to 1920 hours over quarter. The service is focussed on the reduction of litter, dog-fouling and illegal parking.

## Forge Community Partnership - Quarter 4 report received

April 2017

	RAG
<b>Clean and Green</b>	
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
<b>Health and Wellbeing</b>	
Outcome indicator targets met	●
Social value targets met	●
<b>Changing the Relationship</b>	
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

## CAB & DIAL — Yr2 Quarter 2 report received 13<sup>th</sup> April 2017





Health and Wellbeing		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
Anti Poverty	Milestones achieved	●
	Outcome indicator targets met	●
Changing the Relationship	Social value targets met	●
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●



# PART C – COMMUNITY GRANTS SUMMARY

## PERFORMANCE MANAGEMENT REPORT

### Ad Astra Barnsley CIC – Altering Perspectives

Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

**Project Summary:** The project consists of four strands: i) Living History which will involve working with school children and elderly residents to revisit the area industrial heritage. Considering how lifestyles have changed over the last 100 years. ii) Delivery of 80 personal health and social education sessions in North Area schools. iii) Run 15 engagement days, either family fun day or community days. iv) Family friendly volunteering with the young people already engaged with Ad Astra.

#### Performance Summary:

This has been a hectic three months wrapping up all our projects this term. We have had some amazing work produced as part of our Living History project and the children and young people who have worked on this part of our project have been amazing. Full of enthusiasm with the work. They have done research, created artwork and played with a selection of 'Old games' and loved every minute. The staff that have been involved from the schools have also been thrilled with the work produced and the enthusiasm of their students. The schools that have participated in the History project this term were Laithes and Wilthorpe Primary

We have also done additional training with our Peer Support programme. In Wilthorpe Primary school we have completed their first 'Buddy Training Scheme' with 20 Y5 pupils who have really enjoyed learning about Teamwork - improved communication - confidentiality – Anti Bullying and how this helps themselves plus other peers within their school. We are also doing a more intensive Peer Support Training programme with a small group of young people at St Pauls all secondary pupils from Darton CC Horizon CC and Greenacres School, four of these young people also have a disability.

Also from Wilthorpe Primary we had three full classes helping with a local litter pick in the area, linking in with the Keep Britain Tidy Campaign - which meant we had over 90 individuals out cleaning the local environment. The bulbs we planted in the last term are all now in full bloom and make several areas in Old Town look very colourful.

Again there has been some heart wrenching work over the past couple of months and this means we have had some real impact into the lives of many young people.





In Carlton CC we have had several parents phoning school and asking about the work we are doing with their children, as the difference we are making is very obvious.

Our Coffee Morning / History Art Exhibition – we had an impressive display of different forms of art alongside many artefacts from years gone by. We had ‘hand-on’ displays where visitors could pick up look and play with the exhibits – we had a range of tools from the early 1900’s to date and a communications table which had a range of different telephones and a manual typewriter which several young people had never seen before. The exhibits had a great reception from the visitors and the day was a great success.

- Over the past 12 months we have again worked with some amazing young people supporting them through so many complex issues that in a perfect world they wouldn’t have to deal with and we know that the impact we have had on their lives has been massive. The work we deliver in schools is so important and so desperately needed.
- Our community volunteers and friends have also made this year very special the commitment and support they give seems to be endless and they have helped make this year so successful.

<b>Project Outcome</b>	<b>Intervention/ activities that will contribute to achieving project outcome</b>	<b>Target</b>	<b>Progress so far</b>
<b>Outcome 1 Young people participating in School Based Workshops</b>	Young People from Primary and Secondary School participating in PHSE sessions	100 Young People	263
<b>Outcome 2 Young people starting a research Programme</b>	Young People gathering information for the Living History Project	100 Young people	146
<b>Outcome 3 Young People taking part in activities in their community</b>	Young people joining local environmental work and LWYL campaigns	40	130
<b>Outcome 4 Adults participating in community lead activities.</b>	Adults participating in local activities improving and promoting their area	40	57

## Emmanuel Church – Integrate

Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

### Project Summary:

The principle aim of the project is to provide a series of appropriate activities so that different ages in the local community can engage in and benefit from, a sense of community belonging and cohesion. There will be a range of activities provided, ranging from inter-generational IT workshops to craft workshops and one off events, designed for older people as well as children and young people, and, in particular, opportunities for different generations to be together. There are three outcomes: i) Activity groups which enable young people to meet with their peers in a safe environment engaging in structured activities. Inc. delivery of workshops focussing on well-being, especially self-esteem and aspiration. ii) Intergenerational activities iii) Provide activities and partnership opportunities to increase the awareness of environmental concerns

### Performance Summary:

Below is a brief report of the events achieved by the Integrate project this quarter. Some projects are continued from last quarter, however there are some new projects included.

Fusion – (Recurring) These are monthly events are aimed at being community wide. They include a simple meal with activities which are suitable for both you and old alike. These events have proven to be very popular with demand for the groups growing each month. There have been 2 events so far.

Beetle drive - 17/02/2017 – These are a very popular event and is our most recurring fusion event, its aimed at a varied age, with both younger and older generations taken enjoyment from this.

Pancake party – 28/02/2017 – We set this event up for the Together Network to help raise funds to combat hunger in the UK. We had pancakes and children pancake party games. There was over 25 people who attended this event of all ages.

Afternoon Tea's – (Recurring) Afternoon tea's a in huge demand, especially ones that are held at Emmanuel. We have teamed up with Barnsley college who supply the catering staff and venue on most events. We are discontented with Barnsley college, the private service was opened the public, which wasn't an issue, however the public appeared to have a better service that the private event and better food

both parties paid the same amount. So we'll be looking at a different venue in the coming months.





IT Drop – IT drop in is growing in demand, we have most people on team as Barnsley council have sent two members from “Digital champion” to help with the work load. IT drop in is now advertised in the U3A quarter letter, so we are expecting an influx of users to the Drop in.

Deep Down – Deep down (a community theatre piece about the local mining area) was cancelled end of last year due to lack of actors, however The Exodus Project approached us after Christmas wanting to help recruiting actors. We are now back on with the community theatre with performances scheduled for 1<sup>st</sup> June.

Craft Session – Crafts session is a new project that started at the end of February, as a group of local ladies wanted to share their crafty experiences with other willing to learn. This is a club which is run once a fortnight, a little get together of people with crafty background. We are hoping this group will grow in numbers, and will help support other groups, like Deep Down with props and such

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress so far
<b>Outcome 1</b>  Provision of activities for young people leading to social interaction and improved health and wellbeing	Activity groups which enable young people to meet with their peers in a safe environment engaging in structured activities Well-being, especially self-esteem and aspiration, workshops in local primary and secondary schools	20 young people over 12 months  480+ children and young people over 12 months	14 young people currently working with at Reboot  21 children at One Way  8 young people at healthy eating workshop  Total: 43
<b>Outcome 2</b>  Intergenerational activities promoting generational	Regular and one off activities to promote generations meeting and taking part in activities of common interest	400+ over 12 months	Monthly Fusion Beetle Drive – 35 Afternoon tea Feb - 21 Pancake party - 25  Total – 81
<b>Outcome 3</b>  Engaging people with environmental concerns	Provide activities and partnership opportunities to increase the awareness of environmental concerns	100+ over 12 months	Children caring for the environment workshops  Total: 21

## Reds In the Community – Fit Reds

Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

### **Project Summary:**

The Fit Reds programme is delivered through a series of weekly sessions over the course of nine weeks. Through the Fit Reds programme, Fit Reds Health Trainers provide participants with information regarding diet, nutrition and healthy lifestyles along with vital one to one support. Fit Reds Physical Activity Coaches engage participants with physical activity suited to their individual needs. Using football and Barnsley Football Club as a hook, the programme supports men to make positive lifestyle changes and become more physically active. The programme will be available to 60 men across the North Area.

### **Performance Summary:**

The third and final Fit Reds Programme has been successfully delivered at Honeywell Sports College. The final retention rate for the programme was **67%**.

The Fit Reds Programme reached **38,772** people over social media. This supports the programme by; identifying the programmes outlines, bringing the programme to the attention of future participants and furthermore been a platform to highlight the success of the programme.

Reaching **38,772** people over the course of the fit reds programme has been a beneficial tool in informing the local community that the North Area Council are supporting the local community in creating a healthier lifestyle

The infographic below highlights the success that the programme has had throughout the 9 week period.

### Fit Reds Programme 1 – Darton College

Measurement	% Achieved
No of participants starting the programme	10
No / % of participants completing the programme	90%
No / % of participants increasing levels of physical activity	100%
No / % of participants increasing consumption of fruit and vegetables	60%
No / % of participants reducing their weight	77.8%
No / % of participants reducing waist circumference	100%
No / % of participants reducing blood pressure	100%
No / % of participants reporting an increase in their knowledge of CVD	88.9%
No / % of participants reporting increased knowledge of healthy lifestyles	88.9%
No / % of participants reporting increase in self-confidence	77.8%

### Fit Reds Programme 2 – Holy Trinity

Measurement	% Achieved
No of participants starting the programme	12
No / % of participants completing the programme	67%
No / % of participants increasing levels of physical activity	100%
No / % of participants increasing consumption of fruit and vegetables	75%
No / % of participants reducing their weight	87.5%
No / % of participants reducing waist circumference	100%
No / % of participants reducing blood pressure	62.5%
No / % of participants reporting an increase in their knowledge of CVD	100%
No / % of participants reporting increased knowledge of healthy lifestyles	100%
No / % of participants reporting increase in self-confidence	62.5%

### Fit Reds Programme 3 – Honeywell

Measurement	% Achieved
No of participants starting the programme	15
No / % of participants completing the programme	67%
No / % of participants increasing levels of physical activity	100%
No / % of participants increasing consumption of fruit and vegetables	70%
No / % of participants reducing their weight	90%
No / % of participants reducing waist circumference	90%
No / % of participants reducing blood pressure	90%
No / % of participants reporting an increase in their knowledge of CVD	100%
No / % of participants reporting increased knowledge of healthy lifestyles	100%
No / % of participants reporting increase in self-confidence	70%

### Case Study:

#### Honeywell

#### David McMahon

06.02.2017 – 03.03.2017

David McMahon attended the Fit Reds programme at Honeywell Sports College. David highlighted the reasons to participating in the Fit Reds course was to get fit, socialise and to lose weight. David showed commitment throughout the programme attending 9 out of the 9 weeks.

David has shown that with commitment and dedication no matter your age or experience the programme can be of benefit. David is 61 years of age and has adapted well to the practical and theoretical side exceptionally.

As the results show below, David had met his goals comfortably whilst significantly increasing his knowledge to support sustained weight loss post programme. David managed to lose 3.2kg, 2 centimetres from his waist and also reduced his blood pressure. Although this is not the most significant loss (4.8kg, 9cm) it highlights that the programme is benefiting a variety of men of all ages. The main area in which David progressed was his overall knowledge of health and wellbeing. Initially rating his knowledge as 2 out of 10, David is leaving the programme highlighting 7 out of 10 for his knowledge on the final week.

David has now indicated that he is planning to sign up to the Be Well Barnsley Gym at Shaw Lane. This being a pathway post programme we identify for the participants.

David had the following to say surrounding the Fit Reds Programme:

*"I found the balance between classroom and fitness work was spot on. There is a lot of talk about sugar, fats, salt, portion size etc but I found the way the guys who delivered that side of the course explained it and demonstrated it was easy to understand and in that environment available to answer questions. The leaflets and booklets we were given to take away backed up all that they told us and most of the*

lads discussed them with their partners so two people got the message for the price of one.

The results for me were weight loss and inches of the waist

The fitness part was new to me at 60yrs old but with Gareth explaining the techniques and pushing us on I felt exhilarated after each session.

The football took me back 30yrs because I played at a reasonable level back then and I believe I have still got it.

So to move on I have had an induction at Shaw Lane gym, and intend to join the vets on Thursday. All because of the fit reds course.

Many thanks to all associated with running the course and long may it continue."





HEALTH CHECK / OBSERVATIONS				
Measurements complete 1-3 with Health Trainer and 4-8 yourself at registration, week 4 and week 8.	Registration	Week 4	Week 8	Change
1. Weight	102.6	100.6	99.4	-3.2
2. Waist circumference	122	119	120	-2
3. Blood Pressure	167/100	158/84	158/85	-
4. Amount of 30 mins moderate intensity Physical Activity sessions per week, (Activity which makes you out of breath)	ONE	ONE	TWO	+1
5. Amount of 30mins vigorous intensity Physical Activity sessions per week (activity which causes you to sweat)	NONE	ONE	ONE	+1
6. Average number of portions of fruit and veg per day	5	7	8	+3
7. On a scale of 1-10 how would you rate your knowledge on keeping your heart healthy	2	3	7	+5
8. How self-confident are you on a scale of 1-10? (10 is high)	9	9	9	-
9. Do you smoke? If so, how much on average? I.e. 20 a day	SMOKE 20 a day	SMOKE 20 a day	SMOKE 20 a day	-
10. How many units of alcohol do you consume in a typical week? (2-3 units in a pint of strong lager and the same in a large glass of wine, a 25ml spirit shot is one unit, roughly)	16	16	12	-4
This information on this sheet will be used to determine programme success. Thank you!				





## RVS - Looking Out for Older People

### Project

Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

### Summary:

The project aims to tackle issues of health and wellbeing by working with older people to put together a package of support which will help find a way out of loneliness & isolation and to offer advice and signposting around other sources of help such as benefits entitlement, aids and adaptations etc. Their discussions will substantially be led by the older person themselves and will be used to put together a package of support aimed at reducing feelings of loneliness and isolation.

RVS will conduct at least 400 home visits to older people who have been identified as being at risk of loneliness and isolation.

RVS will create sustainability in 5 newly formed groups across the North Area.

**Performance Summary:** *Available at a later meeting*

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# Item 9

## BARNSELY METROPOLITAN BOROUGH COUNCIL

**North Area Council:  
17<sup>th</sup> July 2017**

**Agenda Item: 9**

**Report of the  
North Area Council Manager**

### **Devolved Ward Budget and Ward Alliance Funds**

#### **1. Purpose of Report**

- 1.1 This report updates the North Area Council on financial position the Ward Alliance budget for each ward for the 2017/18 period.

#### **2. Recommendation**

**That each Ward in the North Area Council area prioritises the efficient expenditure of the Ward Alliance Funds 2017/18, in line with the guidance on spend.**

#### **3.0 Introduction**

- 3.1 As part of the decisions made by the Council's Cabinet in 2013 each Ward was allocated an annual Ward Alliance Fund of £10,000. In addition the Area Council has devolved £10,000 for the financial year 2017/18.
- 3.2 All funding decisions must meet with Ward Alliance approval and be allocated with in accordance with the ward Alliance Finding 2016/17 – Briefing Note. This requires half of the fund to be allocate to projects where there is match funding.
- 3.3 In considering projects for the use of the Devolved Ward Budget, Members will need to be satisfied that:
- it meets a recognised need for the Ward,
  - it is in the wider public interest (whole community can potentially benefit),
  - it represents value for money.

#### **4.0 2017/18 Financial Position**

- 4.1 The carry-forward of remaining balances of the 2016/17 Ward Alliance Fund was added to the 2017/18 Allocation, to be managed as a single budget with the conditions of the ward alliance budget allocation.
- 4.2 All decisions on the use of this funding need to be approved through the Ward Alliance.
- 4.3 Budget allocations for 2017/18  
The full grant allocation for the North Area's Ward Alliances for the year 2017/18 was £92,608.

Ward	Base Allocation	Carried forward from 2016/17	Devolved from Area Council	Total available
Darton East	£10,000	£300	£10,000	£20,300
Darton West	£10,000	£2,297	£10,000	£22,297
Old Town	£10,000	£7,335	£10,000	£27,335
St Helen's	£10,000	£2,676	£10,000	£22,676

4.4 Please refer to Appendix 1 for a full breakdown.

## **5.0 Challenges and Opportunities**

5.1 All wards should take an opportunity to consult on their ward plan during 2017/18 (during the first quarter is recommended). This will help the Ward Alliances to review the existing plans and reaffirm their ward priorities.

5.2 Any projects requiring a long lead in time will require the involvement of the Area Team as early as possible.

Officer Contact:  
Rosie Adams

Tel. No:  
01226 773583

Date:  
3<sup>rd</sup> July 2017

## **Appendix 1: 2017/18 WARD FUNDING ALLOCATIONS**

### **DARTON EAST WARD ALLIANCE**

For the 2017/18 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£300	carried forward from 2016/17
£10,000	devolved from Area Council
<b>£20,300</b>	<b>total available funding</b>

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining  £10,150</b>	<b>Allocation Remaining  £20,300</b>
NCS - NCS Sponsorship	£300.00	£300.00	£10,150.00	£20,000.00
Wellgate PS - Project raised beds	£854.29	£854.29	£10,150.00	£19,145.71
M&SG Rec Group - War Memorial steam clean	£240.00	£240.00	£10,150.00	£18,905.71
DE Working Budget 2017	£600.00	0	£9,550.00	£18,305.71
DE Hanging baskets	£2,200.00	0	£7,350.00	£16,105.71
DEWA - Grass cutting	£450.00	0	£6,900.00	£15,655.71

## DARTON WEST WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£2,297	carried forward from 2016/17
£10,000	base allocation
<b>£22,297</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining  <b>£11,148.50</b>	Allocation Remaining  <b>£22,297</b>
Darton Voice - Brookhill Road/Darton Wildlife Project	£80.00	£80.00	£11,148.50	£22,217.00
Darton Crowns - Line marker	£187.00	£187.00	£11,148.50	£22,030.00
DWWA - Sloppy Slippers	£2,000.00	£0	£9,148.50	£20,030.00
All Saints Church - York Waits Concert - 500th Anniversary	£500.00	£440.00	£9,148.50	£19,530.00
DW Hanging baskets 2017	£1,945.00	£0	£7,203.50	£17,585.00
North Gawber Junior FC - Community Project	£500.00	£0	£6,703.50	£17,085.00
All Saints Church Darton - Fire alarm	£500.00	£0	£6,203.50	£16,585.00
Redbrook TARA - Redbrook Park	£100.00	£100.00	£6,203.50	£16,485.00
Clean & Green Team - Barugh Green rec painting	£100.00	£100.00	£6,203.50	£16,385.00

Darton Cricket Club - Ground maintenance machinery	£750.00	£750.00	£6,203.50	£15,635.00
Nova Theatre Gp - First Stage Summer School	£500.00	£500.00	£6,203.50	£15,135.00

## **OLD TOWN WARD ALLIANCE**

For the 2017/18 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£7,335	carried forward from 2016/17
£10,000	devolved from Area Council
<b>£27,335</b>	<b>total available funding</b>

The Old Town Ward Alliance has not yet allocated any of their Ward Alliance Fund.



## ST HELENS WARD ALLIANCE

For the 202017/18 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£2,676	carried forward from 2016/17
£10,000	devolved from Area Council
<b>£22,676</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining  £11,338	Allocation Remaining  £22,676
STHWA - Restricted Parking Fences for Carlton Rd	£4,000.00	0	£7,000.00	£21,425.00
STHWA - Hanging Baskets 2017	£2,046.00	0	£5,292.00	£19,379.00
Time for tots - Mother & Baby/toddler play & stay group	£700.00	£354.00	£5,292.00	£18,679.00
Ad Astra Barnsley CIC - Having fun & staying fit	£1,984.00	£1,984.00	£5,292.00	£16,695.00
StHWA - feeding vulnerable families	£540.00	£540.00	£5,292.00	£16,155.00
Honey Pot Café - Additional activities	£1,139.85	£1,139.85	£5,292.00	£15,015.15
StHWA - Extra car parking facility	£500.00	£500.00	£5,292.00	£14,515.15
The Coffee Lodge - Kids eat free at the coffee lounge	£285.00	£285.00	£5,292.00	£14,230.15
Athersley Cares - Bees little helpers	£260.00	£260.00	£5,292.00	£13,970.15



# Item 10

## BARNSELY METROPOLITAN BOROUGH COUNCIL

**North Area Council Meeting:  
Monday 10<sup>th</sup> July 2017**

**Agenda Item: 10**

**Report of North Area Council  
Manager**

### **North Area Ward Alliance Notes**

#### **1. Purpose of Report**

- 1.1 This report appraises the North Area Council of the progress made by each Ward in relation Ward Alliance implementation.

#### **2. Recommendation**

- 2.1 That the North Area Council receives an update on the progress of the Darton East, Darton West, Old Town and St Helens Ward Alliances for information purposes. Members are reminded of requirement for Ward Alliance minutes to be received by the Area Council.

#### **3.0 Introduction**

- 3.1 This report is set within the context of decisions made on the way the Council is structured to conduct business at Area, Ward and Neighbourhood levels (Cab21.11.2012/6), Devolved Budget arrangements (Cab16.1.2013/10.3), Officer Support (Cab13.2.2013/9) and Communities and Area Governance Documentation (Cab.8.5.2013/7.1). This report is submitted on that basis.

#### **4.0 Ward Alliance Meetings**

- 4.1 This report includes all notes of North Area Ward Alliances, received by the North Area Team, that were held during April, May and June 2017.  
Appendices:

Darton East Ward Alliance Meeting:	Appendix One
Darton West Ward Alliance Meeting:	Appendix Two
Old Town Ward Alliance Meeting:	Appendix Three
St Helens Alliance Meeting:	Appendix Four

The reporting into the North Area Council, of the Ward Alliance notes is in line with the approved Council protocols. The notes are for information only.

**Officer Contact:**  
**Rosie Adams**

**Tel. No:**  
**01226 773583**

**Date:**  
**3<sup>rd</sup> July 2017**

## Appendix One:

**Darton East Ward Alliance**  
**'CAN DO-WILL DO'**  
**Tuesday 11th April 2017 – 6PM**  
**Mapplewell & Staincross**  
**Village Hall**

**Present:**

Sandra De-Donno Mapplewell Village Hall  
Cllr Roy Miller Darton East Ward Councillor  
Cllr Harry Spence Darton East Ward Councillor  
Cllr Gail Charlesworth Darton East Ward Councillor  
Rosie Adams North Area Team  
Pauline Brooks Methodist Church  
Paul Marsh Local Business Man  
David Oates Local Business Man  
David Hilton Greenspace  
Helen Altun Minutes

**1. Apologies:**

Julian Senior Greenworks  
Jonathan Senior Greenworks  
Rebecca Battye North Area Team

**2. Principal Town**

Roy went through a presentation of the Principal Town. **The Glassworks.**

**Main points were:**

£54 million had been set aside for the redevelopment of the town. No money has been taken from any services.

The council were recommended to look at the car parks in town. The old council building has been demolished and a new car park built. There will be a bridge from the new car park linking it to the town. Railways have given £2.5m for the bridge and the council have £5 million set aside for the bridge.

The temporary new market will be in place for three years and the feedback from it so far is that stall holder's and the public think it's fantastic.

The new Glassworks will bring a change of culture to the town centre.

There will be a public square between the new glass library and the cinema. The public square will hold lots of events.

The aim is to complete the project by Spring 2020.

There will also be £5 million available for Barnsley and the surrounding areas.

Darton and Mapplewell will be able to bid for some money under one of the following categories:

Quality public realm

Shop front schemes

Business Security

Business Incentives

Transport Improvements

Car Parking Improvements

Low Maintenance public realm i.e curbs and bollards

Acquisition of buildings

Land delivering economic benefits

There will be a form to complete for any bids made.

David asked if projects which have already started can be enhanced – this can be looked at further down the line.

### **3. Mapplewell Village Centre Development Proposal Presentation**

Roy showed a power point on the improvements which are going to be made to the village.

Main points are:

Initial proposals were rejected; we have now got what we want.

The current priority junction will be maintained and the developers will pay for new signs.

New blue benches and bollards will be introduced.

The work will take 4 – 5 weeks to complete and work will start in late July/early August during the school holidays.

### **4. Minutes from previous meeting**

David explained after reading the minutes from the previous meeting he had spoke with Russ and the war memorial was down as council property and could be cleaned by Barnsley Council.

### **5. Matters Arising**

None.

### **6. Declarations of Interest**

None.

### **7. Ward Plan**

Birkinshaw's land Darton - This year there will be a Christmas tree on the land. Mr Birkinshaw agreed to this if it is no cost to him.

School Street and Braithwaite Street – signs will be going up with slogans on it to stop parents parking at school time.

Woolley and Windhill Parks to be enhanced.

Dementia group – a new carer as been introduced to the group who can come in to the group with three people with disabilities.

09/05/17 Clean and Green are coming into the group for the group to complete hanging baskets.

Staincross in bloom – to get the village involved tidying up the village and stopping littering. People are making an effort in the area. 3 planters are going into the police station grounds and there will be 4 extra planters which will also be used to advertise businesses. The people who get the planters will need to plant it up and look after the planters. An advert will go out in the arrow for this. If the planter's are a success an application will be put in for more funding.

No one had been to visit the community shop in Mapplewell yet. It is not a charity. Harry and Rebecca are to visit the shop and Harry will report back at the next meeting.

### **8. Applications**

No applications

£200 had already been agreed for Pye Avenue – we need to get a working budget in place for this

Paul raised if Security cameras could be introduced for Mapplewell – council to get guidance for this.

**9. Finances**

Darton East Funding update given.

**10. AOB**

Hope Street Allotments – a pipe was fixed but a leak is still there and there are still empty allotments, people still want allotments.

Footpath round the back of fosters is being used for alcohol and drug use. David and the council to send an email to the local policeman. The undergrowth needs to be cleaned out. To approach Clean and Green to complete this work.

Harry explained he had contacted Kath Fairweather a Safer Neighbourhood Team Officer to see if the green boxes with graffiti on could be painted. Kath emailed Harry back to say agents can not go round painting the green boxes. Harry explained the council have to remove anything which is racist or offensive. Harry also asked Kath Fairweather to come along to The Darton Ward Alliance Meeting but she has failed to attend. Matt Gladson agreed that Harry can go out and paint the boxes.

**11.** Next meeting 09/05/17 at 6pm

## **Darton East Ward Alliance**

### **'CAN DO-WILL DO'**

9<sup>th</sup> May 2017 – 6PM

Mapplewell & Staincross

Village Hall

#### **Present:**

Cllr Roy Miller Darton East Ward  
Cllr Harry Spence Darton East Ward Councillor  
Cllr Gail Charlesworth Darton East Ward Councillor  
Rebecca Battye North Area Team  
Paul Marsh Local Business Man  
David Oates Local Business Man  
David Hilton Greenspace  
Helen Altun Minutes

#### **1. Apologies:**

Sandra De-Donno Mapplewell Village Hall  
Pauline Brooks Methodist Church  
Julian Senior Greenworks  
Jonathan Senior Greenworks

#### **2. Minutes of Previous Meeting**

Councillor Roy Miller explained that from the previous minutes the correct figure was £124 million had been set aside for the redevelopment of the town. No money has been taken from any services.

#### **3. Matters Arising**

No matters arising.

#### **4. Declaration of Interest**

David Hilton submitted a WAF application.

#### **5. Ward Plan**

Councillor Harry Spence explained he had met with the community garden in Darton to discuss what they can do on Birkinshaw's land. He asked if they would like a representative to join the Darton East Ward Alliance group. Harry would like to get the team on board.

Harry explained on Tuesday the grass at Shaw Lane was cut.

An audit on parks was completed with Jo Birch and it was decided:

The park on Dearne Street needs a clean up. Clean and Green have been notified to clean the park up as soon as possible. The park also wants a unit for play equipment.

Woolley Park - 4 units are to go down there.

Keswick Road – Multi-Goal posts have been up for 8 years can these be replaced or fixed.

Harry would like to get funding for these projects.

Every unit costs approx. £500.

Harry also explained he would like a fence to be put up around Woolley – Rebecca will see if she can get some 106 money for this. David Hilton asked to be copied in to the email and he will try to help out.

Roy negotiated for a Christmas tree to be put on Birkinshaw's land.

Roy also explained Windhill Park is overgrown and needs tidying up.

Planters – Harry explained he had been in touch with Highway's and sent in several locations for the planter's to be placed. Highways will decide yes or no. Bid put in for 7 planters, 6 have already been allocated without any advertisement. Clean and Green will help out with the planter's.

Gail explained she was still on with the sign project to go up on School Street, Church Street and Braithwaite Street and will be running a competition for a slogan at Mapplewell Primary School once the sat's exams have been completed.

June is Volunteer's month.

OXO game to be checked in Mapplewell Park it seems to be smaller than what was paid for.

## **6. Applications**

- Pye Avenue – Deferred.
- Greenspace – Steam clean War Memorial - David Hilton explained that he did not need permission from the British Legion to clean up the war memorial. David left the room. £240 applied for approved.
- Wellgate Primary School Gardening Club £854.29 applied for approved. It was mentioned if they could put a small sign up saying funded by Darton East.
- Darton East Working Budget - £600 applied for and approved.

## **7. Finances**

Rebecca confirmed there were £20,000 of Ward Alliance Funding available. Broken down there is £10,150.00 available for projects requiring match funding (volunteer hours) and £9,850.00 available for projects not requiring match funding.

## **AOB**

- Harry is going to cut Birkinshaw's land and is hoping to buy a mower.
- It was mentioned that the area could do with something to store equipment. Paul Marsh explained they could buy a second hand container for £1000.
- Hanging baskets for the area – 32 in total, the same price as last year. It also need's to be planned for next year. Photo's to be completed to show before and after.
- Harry and Rebecca to visit community shop to find out if it is a charity.
- Letters have been sent out for the housing site on Wakefield Road where the old chicken farm used to be. The outline plan as gone through. Roy will look at what the development can do to help in the local area.

Next meeting 13/06/17 at 6pm.

David Hilton sent his apologies in advance.



## **Darton East Ward Alliance**

### **'CAN DO-WILL DO'**

13th June 2017 – 6PM  
Mapplewell & Staincross  
Village Hall

#### **Present:**

Cllr Roy Miller Darton East Ward  
Cllr Gail Charlesworth Darton East Ward Councillor  
Rebecca Battye North Area Team  
Paul Marsh Local Business Man  
Julian Senior Greenworks  
Jonathan Senior Greenworks  
Pauline Brooks Methodist Church  
Helen Altun Minutes

#### **1. Apologies:**

Cllr Harry Spence Darton East Ward Councillor  
Sandra De-Donno Mapplewell Village Hall  
David Oates Local Business Man  
David Hilton Greenspace

#### **1a. Position of the chair**

Cllr Roy Miller asked Cllr Gail Charlesworth if she would like to become the Darton East Ward Alliance chair. Cllr Gail Charlesworth agreed to be the chair of the Ward Alliance for the next 12 months.

#### **2. Minutes of Previous Meeting**

Councillor Roy Miller explained that we have now got a lawnmower. Rebecca was asked if she and Councillor Harry Spence had visited the community shop in Mapplewell Village. Rebecca explained they were trying to see if it was a registered charity still. Councillor Roy Miller said it was not a registered charity.

#### **8. Matters Arising**

No matters arising.

#### **9. Declaration of Interest**

No declaration of interest.

#### **10. Ward Plan**

Councillor Gail Charlesworth explained that she had some photographs taken with local parents and wrote an article regarding signs to go up around the streets near Mapplewell Primary School to stop parents parking on the streets when dropping their children off at school. Councillor Gail Charlesworth also explained she had been to see the headmistress at Mapplewell Primary School and she is happy to send out a competition via school for a slogan and a picture for the road signs.

Gail is also investigating some leaflets to possibly hand out on a morning to parents to raise awareness to the parents about how parking there can affect the surrounding residents. Gail is waiting to see if it is ok to run with the leaflets.

A petition was received from Mr Race which is for a zebra crossing across Shaw Lane and Staincross Common. The petition is the same as what was submitted 18 months ago. The criteria for a zebra crossing to be installed must be a certain footfall in the area over a 12

hour period. This area does not receive anywhere near the footfall needed to install a zebra crossing. A footpath as already was put in on Shaw Lane.

#### **11. Applications**

- Lawn Mower for use by Darton East Ward Alliance - £450
- Walking for health – SAMS, 28 members around 20 from the Darton East Ward. Deferred. An invite to the next meeting to be sent to the chair and the secretary.
- Hanging Baskets – Approved with 3 extra for the Woolley area. 34 in total.
- Pye Avenue – Deferred.

#### **12. Finances**

Rebecca explained Ward Alliance Funding available. Broken down there is £9,055.71 available for projects requiring match funding (volunteer hours) and £9,250.00 available for projects not requiring match funding.

#### **AOB**

- An expression of interest form has been received from Jonathan Harrison to join the Ward Alliance. His form has been approved by the Councillors – Jonathan will join the Ward Alliance from July.
- Sandra De-Donno leaving party is on the 28/07/17 at 7.30pm at the village hall.
- Rebecca asked if we would like to have a summer community event. Everyone was happy to organise a summer event for next summer. To be put on agenda in January.
- Julian and Jonathan said there was a lady they knew who may have a storage container that they would give away free of charge to the area. They will speak to the lady and ask if this is still available.

Next meeting 11/07/17 at 6pm.

## **Appendix Two:**

### **Darton West Ward Alliance.**

#### **Notes of the Meeting 3<sup>rd</sup> April 2017 at the Darton Centre.**

**Attendees:** Cllr Linda Burgess ( Chair), Cllr Alice Cave, Cllr Sharon Howard, Ann Plant, Dominic McCall, Jason Gardener, Scott Ledger Louise Oxley, Richard Haigh.

North Area Team: Rebecca Battye.

Apologies: Tom West, Mary Elliott, Carol Gamwell

#### **1. Welcome and apologies.**

Cllr Linda Burgess welcomed all members to the Meeting and apologies were received.

Fiona o' Brien was introduced and gave information re Principal Towns and Local Centres funding opportunities

*Action Point.* A Working Group is to be established to explore options for a Darton project. Cllr Linda Burgess, Cllr Sharon Howard, Cllr Alice Cave, Jason Gardener, Richard Haigh, Scott Ledger, Dominic McCall volunteered to be involved.

#### **2. Notes of Meeting 13<sup>th</sup> March 2017.**

The notes were discussed and the *following action points agreed.*

A. Rebecca to circulate Clean and Green Team rota.

B. Linda to speak with Steve Croft re: planters at Day House Way.

C. Linda and Tom to discuss ways forward at the Wilthorpe/ Redbrook Afternoon Club.

D. Linda to consult with the Pickering Family re use of the Pickering Cup at Darton College

E. Rebecca to speak with Jan Fretwell re: Ballfield Lane Issues and ways forward.

#### **3. Updates on environmental projects for the Clean and Green Team.**

Gawber and Claycliffe events with local residents have been completed

#### **4. Highways Issues.**

No current response. Cllrs to follow up.

#### **5. WAF update.**

A. **Budget for 2016/7** was finalised

**B Budget for 2017/8** was updated and discussed.

*Action point:* Rebecca and Richard to look at costings. It was agreed to allocate £2000.

Richard to supply details to Rebecca.

#### **C WAF Applications.**

Darton Crowns - approved. Brook Hill Road Project - approved. Sloppy Slippers - approved.

Darton College Farm Project - further information required

*Action point:* Sharon and Richard to visit the College for further discussions

#### **6. North Area Council Projects Update.**

To be discussed at next meeting.

#### **7. Ward Priorities and Projects 2017/2018.**

Potential projects for the communities of the Darton West Ward relating to the ward priorities were discussed

*Action Point.*

Dominic to create an action plan for 2017/8

**8. Communications.**

This will be an agenda item for the next Meeting.

**9. AOB.**

There was no other business

**Date and Time of the next Meeting.**

**Monday, May 8<sup>th</sup> 2017, 5.00pm at the Darton Centre.**

***Darton West Ward Alliance***  
***8<sup>th</sup> May 2017 at The Darton Centre***

**Attendees:** Cllr Howard (Chair), Cllr Burgess, Ann Plant, Jason Gardner, Dominic McCall, Louise Oxley

**In attendance:** Rebecca Battye

**Apologies:** Carol Gamwell, Mary Elliott, Richard Haigh, Scott Ledger

**1 Welcome and apologies**

Cllr Howard welcomed everyone and apologies were received.

**2 Notes of meeting on 3<sup>rd</sup> April and review of action points**

***Action points:***

*a Linda to contact Steve Croft re planters at junction of Dayhouse Way.*

*b Linda to contact Pickering family and Darton College re Pickering Cup*

*c Rebecca to write to Jan Fretwell to arrange a date for a meeting re Ballfield Lane*

*d Cllrs to meet with Paul Castle re a response to previous WA requests*

**3 Updates on environment projects for Green and Clean Team**

***Action points:***

*a Rebecca to ask G&C Team for an update on projects*

*b Louise Oxley to complete a WAF application for the painting of Barugh Green Rec fencing*

**4 WAF update**

**a Budget 2017- 18**

The budget update was noted.

**b WAF Applications**

Hanging baskets – approved

Darton Parish Hall alarm system upgrade – approved

Darton Church – 500 Anniversary concert – approved

North Gawber Junior Football Club – approved with a condition

Darton Cricket Club – deferred

Darton College - deferred

**6 North Area Council Project updates**

There were no updates following the last WA update.

**7 Ward Priorities and projects for 2017-18**

The action plan was reviewed

***Action points:***

*a Dominic to update the plan*

*b The review of the plan to be a priority item for the next meeting*

**8 A Local Centre Project for Darton**

The potential for a Darton Local Centre proposal for BMBC funding will be discussed further with VfD

**9 Communications**

***Action point:*** *This item to be a priority for the June meeting*

**10 AOB**

There was no other business

**Date and time of next meeting**

**Monday 12<sup>th</sup> June 5 pm at the Darton Centre**

## **Darton West Ward Alliance.**

### **Notes of the Meeting 12<sup>th</sup> June 2017 at the Darton Centre.**

**Attendees:** Cllr Sharon Howard (Chair), Cllr Linda Burgess, Ann Plant, Jason Gardner, Richard Haigh.

North Area Team: Rebecca Battye.

**Apologies:** Scott Ledger, Dominic McCall, Louise Oxley, Carol Gamwell, Tom West, Mary Elliott, Cllr Alice Cave.

#### **1. Welcome and Apologies.**

Cllr Sharon Howard welcomed all members to the meeting and apologies were received.

#### **2. Notes of Meeting 8<sup>th</sup> May 2017 and review of Action Points.**

The notes were discussed and the following Action Points agreed..

*Action Points re planters at Dayhouse Way:*

*Cllr Howard to inform Linsey Williams and update.*

*Cllr Burgess to organise date for site meeting with Russ Bowland and copy in Richard Haigh..*

*Action Point re Pickering Cup:*

*Cllr Burgess to attend Darton College Primary Schools Sports Day and present the Pickering Cup*

*Action Point re Highways issues:*

*Ian Wilson to provide responses to previous queries for next meeting.*

#### **3, WAF update**

A, Budget update was discussed and noted.

B, WAF Applications were discussed but as the meeting was not quorate decisions were deferred to a meeting on Thursday 15<sup>th</sup> June

#### **4, North Area Council Project updates**

Cllr Howard updated the Group regarding Environment Enforcement.

#### **5. Update on Environment Projects for the Clean and Green Team.**

Cllr Burgess and Rebecca updated members of projects taking place across the Ward Alliance Area.

#### **6. Ward Priorities and Projects for 2017/18.**

Members discussed Priorities and Projects and amendments were proposed to the plan.

*Action Point: Cllr Burgess to discuss with Dominic so that the plan can be updated for the next meeting.*

The review of the plan to be a priority for the July 2017 Meeting.

#### **7. A Local Centre Project for Darton.**

Linda updated members of the Principle Towns Project across the Borough A possible bid for Darton could include Darton Park Development and extended car parking provision to stimulate the visitor economy, community engagement and health and well being. A meeting for residents and businesses to be held on Tuesday 20<sup>th</sup> June.

#### **8. Communications**

Deferred to next Meeting

#### **9 AOB**

Clean and Green Team have repaired the fence at Darton Park

*Action Point.: Richard to undertake a survey of all Ward Area Parks and Green Spaces*

#### **Date and Time of next Meeting:**

**24<sup>th</sup> July 2017 5.00 pm at the Darton Centre.**

## Appendix Three:

### Old Town Ward Alliance Meeting Minutes

3/5/2017

**Present:** Liz Grundy (Chair), Dorothy Hayes, Lee Swift, Cameron Stirk, Luke Holmes, John Love, Amy Walker, Sheila Lowe, Bill Gaunt.

**Apologies:** Cllr Anita Cherryholme, Michelle Cooper, Cllr Phil Lofts

Welcome Trevor Baugh, Brian Waddington.

#### Community Champions

The Community Champions Awards were made to both Trevor and Brian for their outstanding endeavour picking up litter in Wilthorpe Park.

**Minutes of the last meeting.** Approved as true record.

#### Matters Arising

- Dorothy Hayes asked about the reference to reducing loneliness and isolation: Liz Grundy and Lee Swift said that a South Yorkshire Housing Trust initiative was underway and that we intended to have a meeting which invite Darren Rowe (the South Yorkshire Housing representative for our district on this matter) to a future meeting. He could then inform us on what he is doing/achieving and we could see how this fitted into our objectives. In addition, work is being done at Emmanuel and this also needed to be taken into account. Liz said that we needed to get together and perform a Gap Analysis. Dorothy also identified that transport was a big problem for elderly people and that it went hand in hand with isolation.

**Action:** Lee to invite Darren to the next Ward Alliance Meeting

- John Love raised the issue of progress on cameras at the last meeting. Liz Grundy reported back that she has looked into this and spoken to John Hallows. He had received two cameras but he was not aware as to whom they belonged. Liz had identified that we have only purchased a single camera even though we discussed the option of purchasing a second camera. John Hallows can install the cameras in any location at our request.
- Dog bins. There are a number of locations selected for bins. A bin has been broken at Creswell Street. Cllr Grundy is arranging to have that replaced at no cost to the Ward Alliance. A new bin was suggested near Asda at the bottom of Honeywell Close.

**Action:** Lee to pass a WAF to Luke to complete for bin on Honeywell Close

- Dog fouling signs. Lee Swift and Liz Grundy have been round to look the suggested locations. Lee presented a series of photographs of these with a dog sign simulacrum

inserted. One missing location was identified which was the start of the Willow Bank opposite Rockingham Street. The locations were agreed.

Action: Lee to add Willowbank sign to the list of sites

Action: Lee to investigate owners of the land and get approval for these signs

### **Community champions.**

A nomination was made for Noel James who picks up litter in the only between Salisbury Street and green football game that is the back of Granville Street. Liz is to contact him.

Action: Cllr Grundy to contact Noel James and invite to the next meeting.

### **Community resilience plan**

Father Tomlinson has said that St Paul's have OK'd that St Paul's Church Hall can be used as an emergency venue. Plainly work on the roof may be an issue.

### **Media Sub Group**

Bill stated that there needs to be a group to look at updating the website and also to help develop the next issue of the newsletter.

After discussion, it was agreed to push for the newsletter first, with the following articles identified:

- Friends of Wilthorpe Park – Cllr Grundy
- Pogmoor Area Residents – Sheila
- Willowbank Walk – Bill
- Dog Signs - Lee
- Emmanuel Church – David Hines
- Isolation article - ?
- Clean and Green Team – Lee

### **WAF Applications**

Three applications were put forward but as the meeting was not quorate only recommendations can be made.

- Wilthorpe Park Notice Board.  
Liz Grundy declared an interest but as chair (with no alternative available) she could hardly leave the meeting.  
This application was generally agreed but the group recommended that the bid be deferred on the basis that 2 more quotes were requested.

Action: Lee to instruct the group to provide 2 more quotes

- Fencing at Brettas Park.  
This application was reviewed and a member who had being to see this site said that replacing the low ranch style fencing with metre high bow top fencing would not stop footballs from going into the road, therefore, when the children went to retrieve the ball they would be channelled to a more dangerous part of the road. It was felt that the meeting couldn't make a decision and the parks department should be requested for their opinion.



- Action: Cllr Lofts to seek the opinion of BMBC Parks as to if the proposed work will be beneficial and solve the problems indicated

- Skips for Fleets clean up.

Whilst Lee Holmes made a declaration of Interest it was decided that he could best explain the needs and was not asked to leave the meeting.

The bid was for skips to undertake a clean up on the wooded area of the fleets as part of Love Where You Live. Luke stated that he is a local resident and he knows of at least 6 people who would help to undertake this. After discussion, it was agreed that the outcome of this bid is welcomed, but before it can be considered for approval, a number of questions will need to be answered:

- How are Barnsley College, ASDA, the Fleets and volunteers involved in this bid specifically?
- Who is coordinating and delivering this project?
- How long is the project expected to take?
- How long are the skips intended to be on site?
- Isn't it cheaper to hire a flat-back lorry from the Transfer Station across the road instead?
- What is the planned follow up work on this to encourage people to keep the area clean?
- Are the College and ASDA going to contribute anything?

Action: Lee to return the bid for Cllrs to consider these questions

### **Ward Plan**

Lee Swift gave an explanation of what the plan is for the new members.

There have been some slight changes to the existing plan because various items had been achieved and the plan needed updating. A copy of the New Plan will be sent to Bill Gaunt for him to update on to the website.

It was agreed to look at a workshop event to develop new actions around June / July. Bill requested that the workshop explore more specific actions centred around the themes as opposed to working up actions and then fitting them to themes afterwards.

### **Forthcoming events**

- Love Where You Live starts soon. An explanation was given for the benefit of new members.

Action: If members have any activities in June, consider passing them on to Lee for free publicity as part of the LWYL Month

- Old Town Carnival will be on the 2nd of July.

**Any Other Business**

Sheila asked if there was a possibility of some fencing being purchased and installed on Creswell Street to stop illegal parking.

Action: Lee to get costing of fence and send WAF to Sheila

Action: Sheila to complete WAF Form

**Next meeting** 7th of June at 7:30 Edith Perry Room BDGH.

## **Old Town Ward Alliance Meeting Wednesday 7<sup>th</sup> June 2017**

### **Present**

Cllr Anita Cherryholme (Chair), Cllr Liz Grundy

BMBC Rep – Lee Swift

Community Reps – John Love, Bill Gaunt, Sheila Lowe, Dorothy Hayes, Kirsty Summerfield, Luke Holmes

### **Apologies**

Fr Craig Tomlinson Cllr Phil Lofts, Amy Walker, Michelle Cooper, Rev. Cameron Stirk

**Minutes from the previous meeting were accepted as a true copy (but Honeywell Close referred to in the previous minutes is actually Honeywell Place).**

### **Community Champions**

- Noel James, the next recipient of the Community Champions Certificate was on holiday. It was agreed to invite him to the next meeting instead. – **ACTION Cllr Grundy**

### **Matters Arising**

- Lee explained that he invited Darren Rowe from South Yorkshire Housing to come along and discuss their work around isolation and social prescribing. He didn't get a reply in time, and agreed to invite him again to the next meeting. – **ACTION Lee**
- Lee passed on the WAF application form to Luke for the replacement bin. It was confirmed that Neighbourhood Services are not currently replacing bins, but will honour the standard maintenance for the money given. Therefore, the bins will cost approx. £1,800 but if the bin gets broken or stolen, then they will NOT be repaired or replaced.
- Bill explained that he, Lee and Amy had met to discuss the newsletter and website format. Most articles are ready for the newsletter, except for the Emmanuel church and an article on isolation. It was agreed for Dorothy and Cllr Grundy to put something together for the isolation article. – **ACTION Dorothy and Cllr Grundy**. Sheila was asked to see if she had a better quality picture for the pogmoor article to send to Bill – **ACTION Sheila** Amy agreed to look at design options for the web page and let us know – **ACTION Amy**
- In terms of the fencing at Creswell St, Lee explained that he spoke to Russ Boland for a quote. He said it could be a lot cheaper if we just put in stakes rather than poles to connect them. He agreed to chase up with Paul Caswell for costings. – **ACTION Lee**

### **WAF – Applications**

Funding update was given – WAF Budget as of 7<sup>th</sup> June 2017 £26,829.39

- **Wiltorpe Notice Board** - This was deferred as the companies approached for additional quotes haven't arrived yet.
- **LWYL Fleets Clean-up** - This was deferred until answers to the questions put forward have been received.
- **Brettas Park Fencing** - This bid has also been deferred until confirmation has been sought from Parks Services as outlined in the last minutes
- **Staying Healthy and Fit** – Ad Astra submitted a bid for a project with young people of the Old Town Ward, focussed around health and fitness. The project for £1,984 was approved, with the proviso that a report of the project be submitted to the Ward Alliance three months after it has begun, to show whether it has been a success.

- **Spring into Action** – This bid was submitted by St Mary's Primary School Gardening club, and is looking at cutting back undergrowth, pruning trees and maintaining beds. Whilst the group welcomed a bid from the school, there was concern that the project involved cutting trees that likely belonged to the bowling club. Therefore, the bid was deferred until:
  - The group have received the other two quotes for the bid
  - The bowling club have given written permission for the trees to be cut
  - Andie Nixon at BMBC approved that the trees can be cut now, and not in Sept (due to nesting season).

### **Old Town Ward Plan**

- A review is required once Michelle has returned - **ACTION Lee**

### **Love Where You Live Update**

- Lee handed out volunteer cards for LWYL. This is so that any volunteers getting involved in future LWYL activities will be easier to record and hopefully will grant access to some prize support at a later point.
- Lee asked again for anyone who has activities that they would like us to promote, then please, get in touch.
- Sheila mentioned that there was going to be a clean-up at Creswell St on 28<sup>th</sup> June, 10am.

### **Mayor's Parade**

- Lee noted that the Area Team are going to have a walking procession as part of the Mayor's Parade. We won a trophy last year for best walking group and want to achieve the same this time. We want bright, flashing clothing and everyone in LWYL shirts. If anyone on the Ward Alliance want to join in, then please let Lee know. - **ACTION All**

**DATE OF THE NEXT MEETING WILL BE WEDNESDAY 5<sup>th</sup> July 2017  
7PM IN THE EDITH PERRY ROOM BARNSELY HOSPITAL**

## Appendix Four:

### St. Helen's Ward Alliance Minutes of Meeting at TARA, Mansfield Road Thursday 11<sup>th</sup> May 2017 at 5:00pm

Present: Dave Leech, Jenny Platts, Sarah Tattersall (Chair), Clyde Black, Kath Bostwick, Madge Busby, Gemma Cobby, Ruth Gammon, David Gammon, John Hallows, Lee Swift and by invitation: Fiona O'Brien from Principal Towns, and Nicki Gough from Time for Tots

Apologies: Tony Lowe

Feeding Britain: This is a National initiative and Dan Jarvis invited the team to Barnsley for a workshop attended by key people working to address child poverty and food poverty in Barnsley. One of the projects mentioned was about feeding children in the school holidays. It was agreed for Jenny P to speak to a number of groups in our Ward to see if they would be interested in delivering this initiative.

Principal Towns: Fiona O'Brien spoke to the Ward Alliance about funding available for Principal Town and Local Centres. St. Helen's Shopping Area is a local centre. Fiona agreed to visit local businesses in our allocated area and try to arrange a joint working group with the Ward Alliance to agree any proposals to put forward for funding. These have to fit the set criteria for the project.

Minutes: The minutes of the previous meeting were approved.

Matters arising: Growing Space Community Shop - there are ongoing drainage problems which are being addressed.

NLCC - No progress with regard to previous accounts. The secretary is to write a formal letter to Jill Barker of Bernslai Homes asking her to contact the previous management team to obtain the accounts, imposing a time scale.

Funding Applications:

Time for Tots - Nicki Gough gave a presentation in support of the application.

The amount requested was increased by members to £700 to make provision for DBS checks.

St. Helen's Ward - this application was funded from the Councillors' Ward Alliance funds in view of the priority of erecting fencing on Carlton Road opposite the school. The application was formally approved for £4,000.

Gala: Secret Garden will hold their own event on the 2<sup>nd</sup> August. It is proposed we have our event on the Village Green on the 27<sup>th</sup> July but this is subject to

confirmation. A working party is to be set up. The secretary is to pass to Sarah Tattersall the paperwork from last year. It has been suggested we set up a tombola stall both at our own event and with Secret Garden. RG to facilitate. Health Event: This is proposed to be in September.

Ward Plan: Lee S circulated a copy of the up-to-date plan for brief discussion.

Treasurer's Report: Clyde Black provided his customary report which currently shows a balance of £26,010.13

Secretary's Report: David Gammon advised the meeting he will be standing down as secretary after our next meeting in June. The Councillors have been formally informed and DG will send a confirmatory email to all members. A vote of thanks was given for his work over the last four years.

Any Other Business: June is the Love Where You Live Volunteer Month. If Alliance members have any area they would like us to focus on they should let Lee S know.

Gemma Cobby gave a brief update of forthcoming events. David G will circulate this information once dates are known.

The meeting closed at 18:50.

The next meeting will be 5:00pm Thursday 22<sup>nd</sup> June at TARA.

St. Helen's Ward Alliance  
Minutes of Meeting at TARA, Mansfield Road  
Thursday 22<sup>nd</sup> June 2017 at 4:00pm

Present: Cllr. Dave Leech; Cllr. Jenny Platts (Chair); Cllr. Sarah Tattersall; Clyde Black; Kath Bostwick; Madge Busby; Gemma Cobby; Ruth & David Gammon; John Hallows; Tony Lowe; Freda Stenton; Lee Swift; Michelle Cooper by invitation; Helen Murphy of Coalfields Regeneration by invitation  
Apologies: None

NLCC: Michelle Cooper of Ad Astra gave a short presentation on the substantial progress being made at the Centre with attendance numbers increasing supported by a wide range of activities. Information is to be obtained from VAB regarding Food Hygiene and First Aid courses.

Funding Applications:

Honey Pot Café - after a presentation by Jenny Ziolkowski and Margaret Black the application was approved in full for £1139.85p. It was agreed it should be made clear to others using the facilities that the equipment was for Honey Pot's exclusive use.

Athersley Cares - Jacki and Christina MacKay outlined the gardening project in St. Helen's Churchyard, supported by the Clean & Green team. John Hallows, chair of Neighbourhood Watch is to discuss security with them. The application for £260 was approved.

Coffee Lodge - this project is to help provide a children eat free facility during the summer holidays and will be in addition to the Brunch Club, already proving successful. The kitchen is being run by Joanne and Michael Mann. The application for £285 was approved.

Feeding Britain pilot and Athersley Rec - both these schemes are being supported from the Councillors' funds but needed the approval of the Ward Alliance. £540 was approved for Feeding Britain and £500 for Athersley Rec for work on the car park.

Minutes of the previous meeting: The minutes were approved.

Matters arising:

The drainage problem at the Community Shop has been resolved

Previous NLCC accounts are now to hand and bank statements ordered. Ruth G returned two unused blank cheques.

Principal Towns - Some initial idea were put forward but these need to be discussed in detail with the Ward Alliance. Fiona O'Brien is to be invited to the next WA meeting.

Flood Resilience: David G advised that letters had been delivered to local organisations with available space, including schools, churches, and WMC's. Replies are being received, all positive and this information will be forward to Simon Dobbie.

Gala: Preparations are in hand. There will be a clean-up of the Village Green site on 21<sup>st</sup> July. The Gala will open at 11:00 on Thursday 27<sup>th</sup> July. Ruth G is requesting items for the Tombola stall

Ward Plan: As there were no developments since our last meeting the Plan was carried forward.

Treasurer's Report: Clyde Black provided his customary report which currently shows a balance of £27,345.12

Secretary's Report: Activity focussed on the Flood Resilience register. As David G has now stood down as secretary, agendas and minutes will be undertaken by Cllr. Tattersall until a new secretary can be appointed.

Any Other Business:

It was agreed unanimously that our **future meetings should commence at 4pm** Permanent Christmas trees are to be planted at the Community Shop and NLCC. Pricing, soil type and tree species are being investigated.

Gemma Cobby attended to bid us farewell. We recorded a Vote of Thanks for her input this last year.

The meeting closed at 5:30

The next meeting will be at 4:00 pm Thursday 3<sup>rd</sup> August at TARA.